

EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE

Tuesday, 2 July 2019

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee held at Guildhall, EC2 on Tuesday, 2 July 2019 at 11.00 am

Present

Members:

Jeremy Mayhew (Chairman)
Deputy Jamie Ingham Clark (Deputy Chairman)
Randall Anderson
Deputy Clare James
Hugh Morris
Deputy Philip Woodhouse

Officers:

John Cater	-
Caroline Al-Beyerty	- Chamberlain's Department
Sir Nicholas Kenyon	- Director of the Barbican Centre
Kate Smith	- Town Clerk's Department
Paul Wilkinson	- City Surveyor
Sandeep Dwesar	- Barbican Centre
Tom Conniffe	- Town Clerk's Department
Sarah Wall	- Chamberlain's Department
John Galvin	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Alderman Nicholas Lyons, Paul Martinelli and Deputy Henry Pollard.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED - That the public minutes of the meeting held on 16th April 2019 be agreed as an accurate record.

4. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

The Sub-Committee received a report of the Town Clerk which set out the outstanding actions from previous meetings of the Sub-Committee.

RESOLVED – that the Committee noted the report.

5. **WORK PROGRAMME FOR FUTURE MEETINGS**

The Sub-Committee considered a report of the Town Clerk which set out the work plan for future meetings.

The Chairman proposed that, given the ongoing discussions around the Fundamental Review (FR), the agenda for the E&P session scheduled on 13th September could be altered to incorporate an in-depth discussion for Members outlining the FR's implications across departments and services.

The usual specific departmental reports from Chief Officers would return for the following meeting in November.

The Chairman asked the Town Clerk to discuss options with the Chamberlain in light of the feedback from the Resource Allocation Away Day in mid-July where the FR would be a main point of discussion. A further update would be made to E&P Members in due course.

RESOLVED – that the Sub-Committee noted the report.

6. **CORPORATE AND BUSINESS PLANNING UPDATE**

The Sub-Committee received a Report of the Town Clerk concerning corporate and business planning.

Members thanked the Town Clerk for the update; it was critical we retained momentum over the coming months and part of that was to ensure clarity in the process was prioritised. They added that it would be useful for the Town Clerk to include a cover note that framed the finalised versions of the high-level summary Business Plan (a template of which was presented to Members as an appendix of the Report).

The Chairman stressed that a key question was to ask Chief officers what they were planning to do less of; if their answer was “around zero”, then “we should draw our own conclusions”, although as he pointed out, some departments, such as Community and Children’s Services, may legitimately find it difficult to identify many areas, given their legal obligations to deliver certain services. Nevertheless, it was vital that the process needed to be an enabler to drive choices.

A Member added that the process and any related documentation had to “grab people’s attention”, we needed to avoid plans going through “on the nod” and subsequently being left on a “shelf to gather dust”; to assist preparation they proposed road testing the template with a “mature department”.

RESOLVED – that the Sub-Committee noted the Report.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

RESOLVED - That the non-public minutes of the meeting held on 16th April 2019 be agreed as an accurate record.

11. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

The Sub-Committee received a report of the Town Clerk which set out the outstanding non-public actions from previous meetings of the Sub-Committee.

RESOLVED – that the Sub-Committee noted the report.

12. **DEPARTMENTAL MONITORING**

12.1 **City Surveyor's Department - Economy, Efficiency, Effectiveness Health Check (update)**

The Sub-Committee received a Report of the City Surveyor concerning Economy, Efficiency and Effectiveness Health Checks for the Surveyor's Department.

12.2 **Barbican Centre - Economy, Efficiency, Effectiveness Health Check (update)**

The Sub-Committee received a Report of the Managing Director of the Barbican Centre concerning the Economy, Efficiency and Effectiveness Health Checks for the Centre.

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting ended at 12.45 pm

Chairman

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